

Insulating Fluids Subcommittee Task Force Report

Document #: _____
Document Title: Guide for Field Application of Natural Ester Fluids
Chairman: James Graham
Vice Chairman: Jerry Murphy
PAR Status: In development
Comments: _____

Current Standard Date: _____
Current Standard Copyright: IEEE NEMA OTHER
Current Draft Being Worked On: Draft 1 Dated: March 2008
Meeting Date: 4/21/2009 Time: 4:15 – 5:30 PM

Attendance:

Members	<u>12</u>
Guests	<u>25</u>
Guests Requesting Membership	<u>5</u>
Total	<u>42</u>

Meeting Minutes / Significant Issues / Comments:

The meeting was called to order at 3:15 PM, introductions were made, and an attendance roster was circulated. Membership attendance was checked, and we did have a quorum. The chair asked the group if there were any patents that needed to be disclosed. None were announced to the group. The task force minutes from the Fall 2008 meeting were reviewed and approved.

The proposed scope and purpose were presented and reviewed for additional comments. Most of the comments centered on the words to be consistent with the subcommittee O&P manual. The group also decided to change the word fluid/fluids to liquid/liquids throughout the document.

The task force members gave a consensus decision to submit a recommendation to the subcommittee for establishing a working group. The intent is to submit a title, scope and purpose for subcommittee and main committee consideration.

A draft outline was discussed as a starting point should a working group be formed. Don Cherry and Patrick McShane offered to provide information for inclusion in the draft outline.

The meeting adjourned at 4:15.