

Transformers Committee Organization & Procedures Manual – July 2009

Annex C Membership Application and Eligibility Requirements
Membership Application

Applicant Name _____

Company _____

Address _____

Email Address _____

Telephone _____ Fax _____

IEEE Member Grade _____ IEEE Member # _____

Member PES? Yes No

Applicant shall meet membership requirements outlined in Clause 7.2 of the O & P Manual.

List principal subcommittee and working group activity you have participated in:

1. _____
2. _____
3. _____

Examples of typical statements you may use to explain your participation:

I participated in the review of the draft of _____ and provided comments.

I participated in the survey of the draft of _____ and provided comments.

I have committed to participate in the development of the draft of _____ and the Working Group Chair concurs.

I wrote (or worked with others to write) section ___ of the draft of _____.

This application is to be signed by the respective chairs as references. At least one reference must be a subcommittee chair, who will sponsor the applicant.

- | | | | |
|----|----------------------------|----------|-------------------|
| 1. | _____ | _____ | _____ |
| | Subcommittee/Working Group | Duration | Chair (Signature) |
| 2. | _____ | _____ | _____ |
| | Subcommittee/Working Group | Duration | Chair (Signature) |
| 3. | _____ | _____ | _____ |
| | Subcommittee/Working Group | Duration | Chair (Signature) |

(Application is continued on next page)

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Applicant Name _____

Check the classification most appropriate for your position:

Producer or Manufacturer Interests - Those directly concerned with the production of products which are covered by documents prepared by the Transformers Committee.

Consumer or User Interests - Those who apply or use products which are covered by documents prepared by the Transformers Committee.

General Interest - Those who have interests other than those described above.

Signed _____ Date _____

Approved by Administrative Subcommittee:

Chair

Date

Membership Eligibility Requirements

- a. Member in good standing of the IEEE Power & Energy Society and Standards Association membership.
- b. A demonstrated interest and knowledge of the fields of Distribution, Power and/or Regulating transformers as expressed by working on standards, publishing papers, taking part in discussions of technical papers and presentations thereof.
- c. Technical competence in one or more particular branch(s) of engineering as specified in the scope of the Committee.
- d. Contributing regularly as a member of Subcommittee(s) and Working Group(s) during a two-year apprenticeship period.
- e. Willingness to devote time and effort to contribute to the advance of the art by:
 - * Regular attendance at meetings and participation at the Subcommittee and Working group level
 - * Reviewing technical papers for presentation and publication, as may be assigned by the Vice Chair of the Committee.
 - * Committing to timely return of Committee ballots.
- f. Continued participation in Committee functions such as serving as an officer, liaison representative, Subcommittee member, or Working Group member.
- g. Actively participating in balloting of Technical Committee issues. SA membership is required for balloting.
- h. Regular attendance at meetings. When a member is absent for two consecutive scheduled regular meetings and fails to participate by correspondence, the member will be removed from committee membership, subject to a review of extenuating circumstances by the Administrative Subcommittee. The designation of a representative (non-Transformers will count as attendance for the member.

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